

12 ONLINE TOOLS

We've worked remotely almost all the time. We've set the dates of the meetings thanks to Doodle (it wasn't easy; almost always one of us was missing), we communicated via **emails**, sometimes **messenger**, we met on **Zoom**, we brainstormed in **shared text documents** (that's how the first version of this archive was created), on **Miro**, on **Jamboard**, on **Easyretro**, on **Zooma chat**... We often talked about what tools we like and don't like. We did not always agree on these assessments, because we have different habits, working styles, ways of organising thoughts and notes, different bodies, different senses... Together we've discovered both the many advantages and limitations of the tools we use. Some barriers we managed to work through, others we did not.

During the brainstorming session at the Jamboard, we created characteristics of these tools divided into categories: **when to use - what are the barriers - how to use**. We put them in order on Miro. We present this material to you because we believe that reflection on the tools is as important as reflection on working methods and what kind of relationships we build within them.

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